MEETING 112 – PART 1 - MINUTES of Full Governing Board Meeting

25th May 2023 - hybrid

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Attendee | Initials |  | Arrival / Departure | Attendee | Initials |  | Arrival / Departure |
| Christine  Bevan | CB |  | 4.30pm-7.25pm | Hayley Hardy | HH |  | 4.45pm-  7.25pm |
| Martin Bevan | MB |  | 4.30pm-7.25pm | Lorraine Ovey | LO |  | 5.00pm-  7.25pm |
| Craig  Banyard | CBa |  | 5.00pm-7.25pm | Jennie Harvey | JH |  | 5.00pm-  7.25pm |
| Cathie Scoffield | CS |  | 5.00pm-7.25pm | Ben  Mitchell | BM |  | 5.00pm-  7.25pm |
| Alison  Rubenchik | AR |  | 7pm-7.15pm | Jodie Davie | JD |  | 6.20pm – 7pm |
| Rowan White | RW |  | 6.20pm-7.00pm |  |  |  |  |
|  |  |  |  |  |  |  |  |
| Apologies | Initials |  | Reason | Apologies | Initials |  | Reason |
| Amanda Barrows | CB |  | Unwell |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| FOCUS | | * Ensuring clarity of vision, ethos and strategic direction * Holding the Headteacher to account for educational performance of the school and its students * Overseeing the financial performance of the school and making sure its money is well spent | |
| 1. | 112. 164 | Apologies | Apologies from AB received prior to meeting. CB welcomed all attending governors. CB also informed governors this meeting being the last one CS attending. |
| 2. | 12.165 | Declaration  Pecuniary/non- pecuniary interest | No conflict of interest was declared by attending governors. |
| 3. | 112.166 | Minutes of  Part 2 – 3rd March (Extraordinary)  March 23rd FGB – Part 1 and  Part 2 | HH has submitted her portfolio report. TW has been appointed as Deputy Headteacher. CB visited the school and met with JH. Leaflet to instigate parents’ interest in becoming governors was distributed by JH but no interest has arisen.  Minutes were signed off by CB as true and accurate. |
| 4. | 112.167 | Premises, Health & Safety - Spot Checks | MB reported it seems the new build will be finished on the agreed date. There are a few items which are still missing |

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | Premises Updates | such as guard rails which has been discussed with PS, should an alternative solution be needed. Work in the hall will continue whilst classrooms are being used by pupils. Risk and fire assessments need to be carried out. There will be a phased approach to the opening of different areas of the  new build. MB recommends the fire evacuation assessment is carried out asap during the first term. MB explained the usage of the lift in the new build has restrictions in case of a fire. Cabling for the new build and water was raised by CH during the meeting with South West Norse in the context of the pig project which is currently undergoing a feasibility study. . MB queried the issue of Local Authority planning in relation to the housing of pigs, which JH shared is in hand. MB also raised the question of insurance with DCC which JH will look into. CB enquired as to how far down the process JH is with having live stock on school premises. JH is in the process of getting fencing costs from agricultural contractors; the pigs are socialised, domesticated pigs from another educational setting which will become the school’s pets. JH explained that having pigs in school will support the community inclusion work, and they will be placed on land which is not currently used. MB also enquired about waste products from the pigs and the ability to dispose of it; and also enquired about whether the water runs off the field onto the stream as this would affect the water quality. JH to investigate whether the site for the pigs is adequately distanced from the stream. HH enquired about the smell which may affect the pupils. JH feels the pigs are at enough distance for smells not to affect the pupils. MB suggested that JH contact the SENTIENT Trust as the land has been transferred to the Trust to check if there are any issues regarding the usage of the land as it is in a residential area. |
| 5 | 112.168 | Governors   * Co-opted Governor * Governor visits for 2023-24 | CB thanked CBa for his statement and welcomed him to the meeting. CBa shared he has in the past done a lot of charity work and is very passionate about education and schooling. He worked as a digital learning lead during the pandemic and currently works for further education and would like to support his local community. CB asked if there are any conflicts between his current work and being a governor at Lampard. CBa has been in touch with his current employer and there are no conflicting areas and they are very supportive of his application to become a governor at the school. CBa also confirmed he would be able to attend interviews. CB queried CBa’s work load and how he would balance the needs of his employment and being a governor. CBa shared he is aware of having to give up time, but his current employer is very flexible. BM asked who his employer is. CBa shared he works for Multiverse which is an international company which works both in the UK and the USA; he works remotely 95% of his time and only occasionally needs to travel. CM also asked about which technology he was worked in. CBa answered it was linked to live data and a project in students being able to analyse data. CB asked all attending governors their thoughts about appointing CBa as a governor whilst he was not present. MB |

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  | feels it is important to have young governors. HH feels his experience with charity work will be very beneficial when dealing with paperwork. LO shared his flexibility with his current employer is very important. All Governors voted to appoint CBa unanimously as Co-opted Governor. CBa chose to stay for the rest of the meeting.  CB explained there are not committees on the governing body but all governors have a responsibility and shared there is a vacancy for a Finance Governor which is being looked into. CB will meet with CBa regarding his responsibility as a governor, which could be Digital Learning. Governors were asked by CB if the current responsibilities arrangement should continue? All governors feel the current arrangement is efficient and works well.    6(1)DAG – CB has received a letter which will be circulated during the meeting for Governors to have sight off. MD to scan letter for BM. |
| 6 | 112.169 | Middle Leaders Presentations | Enrichment Curriculum Intent Presentation. RW explained the Intent for enrichment is slightly different for LS/MS and US. RW explained the common theme is to give pupils an understanding of what gives them joy and makes them happy. RW shared information about Future Fridays which are timetabled in for all students and teaching staff are involved with. There are a range of activities that cover the different areas of enrichment. RW shared the public has given very positive feedback on offsite activities such as litter picking which LS were involved with. MS were involved in a wider range of sporting activities which have boosted their confidence. US pupils have been planning their own trips and supporting students in LS. RW spoke about the role of trained teachers supporting these activities. RW spoke about the importance of upskilling members of staff to future proof this provision. Both staff and students have provided very positive feedback about these activities. MB asked if the Wave Project is accessed which RW replied not currently, and welcomed Governors to provide ideas. MB asked about the differences between the urban and rural areas the pupils come from and whether they get involved in activities in both types of areas. RW explained this is a tricky balance due to the wide areas the pupils work in. JH shared this is a really successful project and all pupils have had equal opportunities. RW would appreciate any links governors may think off.    English Presentation. JD spoke about the importance of the different abilities and levels amongst the pupils and how they are to access the curriculum throughout the different phases in the school. JD is in collaboration with a member of staff from Pathfield School interchanging ideas and data. JD spoke about the benchmarking she has developed together with FH which is unique for students at Lampard. JD is ensuring all areas of English are monitored regularly and organising whole school trips in her role of Middle Leader. CB asked at which point assistive technology is offered to students. JD explained there are several methods and this is |
|  |  |  | offered to ensure every student is able to record their learning. CBa asked which exams the Yr 11s complete, and JD spoke about the functional skills and the different support they get as additional time or readers.    Maths Presentation. LO explained her lead role and how Ofsted gave her an insight into the different phases of the school and the importance of sequence of learning. LO stressed the importance of the fundamentals of maths being embedded and the different teaching approaches with concrete, pictorial or abstract methods. LO spoke about the different schools she works with to enrich the curriculum. CB commented on her conversations with students who feel their favourite subject is maths, which is fantastic. JH congratulated middle leaders for their hard work and achievements and their informative and interesting presentations. |
| 7 | 112.170 | Finance | Finance Benchmarking. AR explained why the expenditure was presented in percentages. CB raised the question of the increase in premises costs. AR clarified the increase was due to additional staffing. CB queried the decrease in school supplies. AR explained there was an increase in supplies during the pandemic due to the school having to produce learning packs to be delivered to families so they could support their child learning from home. The lockdown period also had an impact on recruitment costs to cover maternity leave. AR spoke about the DfE benchmarking report card which is something governors felt was not relevant due to the diverse schools chosen for it. AR feels year on year comparisons are the most useful way for the school to benchmark its finance. |
| 8 | 112.171 | Family Handbook | JH shared this is a document which is sent out to all new starters with basic information for parents. The handbook is occasionally sent out to families to reinforce certain rules/dress code. JH spoke about the option for parents to purchase school jumpers without logos to cut down on costs or pre-loved ones which are available for a small donation. HH shared thatsupplies at the retailer are currently 8 weeks behind and suggested the school to inform parents. JH to draft a letter advising parents to place orders asap. CBa queried if the uniform was inclusive which JH replied it is, and it no longer specifies girls/boys but instead it says ‘students’. |
| 9 | 112.172 | Portfolio Holder Reports | Two reports were uploaded by HH on the governor hub, one on the single central record and one on the wellbeing meeting she attended. JH shared the school now offers to all staff caffeine-free hot drinks. CB attended a hearing at Pathfield school. BM will update his visit at the next meeting. |
| 10 | 112.173 | Effective  Governance | What different has this meeting made to the students of Lampard?  CB shared the standout of this meeting was the presentations by the middle leaders and their positive work which is having such a constructive impact on the students. CB thanked CS for her role as a governor and her proactive role. Next meeting scheduled for 22nd June 2023. |