

# Student Acceptable Use Agreement



## Use of the Internet, E-mail and iPads

Students are responsible for their use of school computer systems, including iPads, which are provided to support their education. The rules of acceptable use will be explained to students by their tutor in an accessible format.

The following are **not allowed**:

- Damaging iPads, computer equipment or systems.
- Stealing or taking home equipment.
- Accessing systems or areas without permission.
- Deliberately introducing computer viruses onto the school system.
- Accessing web sites which are considered unsuitable or introducing inappropriate material onto school systems.
- Harassing, insulting or attacking others using Internet, Email, Blogs, Mobile Phones, Interactive Gaming or any other electronic system.
- Cyberbullying, sending or displaying offensive or malicious messages or pictures via Internet, Email, Blogs, Mobile Phones, Interactive Gaming or any other electronic system.
- Posting fake or anonymous messages and forwarding junk mail.
- Using offensive language.
- Breaking copyright laws – for example, copying computer software without permission.
- Using somebody else's username and password.
- Intentionally wasting resources – for example, downloading and saving lots of videos or images not related to school work.
- Using school systems to access websites which are not appropriate to view at school.
- Signing in to personal social media accounts.
- Taking photos and videos without permission.
- Using or taking someone else's iPad.
- Taking an iPad, mobile device or camera into a toilet or changing room.
- Taking an iPad out of its case.

The school may examine or delete files held on its computer system and monitor any internet sites visited, emails sent or any other digital content.

iPads will only be used in learning environments, which are supervised by staff.

The iPads are owned by the school.

All iPads must be returned to the class teacher at the end of the lesson.

Students failing to comply may have their access to some or all areas of the system removed.

**I agree to comply with the above policy.**

Student signature:

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This is how we stay safe when we use computers:

- I will ask a teacher or suitable adult if I want to use the computers / iPads.
- I will only use activities that a teacher or suitable adult has told or allowed me to use.
- I will take care of the computer and other equipment.
- I will ask for help from a teacher or suitable adult if I am not sure what to do or if I think I have done something wrong.
- I will tell a teacher or suitable adult if I see something that upsets me on the screen.
- I know that if I break the rules I might not be allowed to use a computer / iPad.