



Mrs S Barham
Headteacher
Lampard Community School
St John's Lane
Barnstaple
Devon, EX32 9DD

Patron: Peter Heaton-Jones

Telephone: 01271 345416

e-mail: admin@lampard.devon.sch.uk

www.lampard.devon.sch.uk

03.09.20

Dear Parents and Carers

I hope you and your family had a restful summer. At Lampard we have been making the final preparations for your child to return to school on Monday 7th September. The Government have been clear in their expectation that all students return to school as the prevalence of the Coronavirus has decreased:

<https://www.gov.uk/government/publications/guidance-for-full-opening-special-schools-and-other-specialist-settings/guidance-for-full-opening-special-schools-and-other-specialist-settings>

We are very excited to be welcoming your child back on Monday and wanted to give you an overview of the systems of controls we have put in place as a result of Coronavirus as advised in the guidance. Some of these measures were in place last term so will be very familiar to your child if they attended school during June and July:

- **You must not send your child in if they are displaying symptoms or have a confirmed case of COVID-19. This is incredibly important. If your child has symptoms in school, we will contact you immediately and ask you to collect them. We ask that you explore how you can do this if you do not drive or have access to a car.**
- Your child's bubble will be their Phase. They will also be in their transport bubble before and after school. These are their regular groups. This supports our ability to Track and Trace should we be in a position where we have a confirmed case. Our bubbles are much smaller than the average mainstream bubbles.
- Break times and lunchtimes are now staggered by Phase so all students will get a chance to be outside in their bubble.
- Start and end times are staggered to reduce congestion:
 - Transport will drop off at 9.00am and pick up from 3.00pm.
 - Parents/carers are asked to drop off at 9.10am and pick up at 3.10pm.This staggered approach will not affect the teaching of the main timetable.
- All DCC Transport vehicles will drop off and pick up your child from the bottom car park to allow for a staggered start and end. **Please see the parent protocols from Transport in the latest news section of the website for information about how Transport are planning to operate from Monday.**
- If parents/carers are dropping their child off by car, they are asked to drive into the top car park by reception and join a queuing system to drop their child off. Please do not park up but follow the queue and staff will help your child alight from the vehicle. Please do not queue out on the main road - stationary traffic is an accident hazard so we will ask you to drive down to St John's Garden Centre and turn around to try again. We appreciate your patience whilst we get this system working smoothly; this will be supervised by staff and we will help keep this as safe as possible. If you want to park your car, you must find alternative parking.
- Parents/carers and students walking in must enter the one-way system from the top gate by reception and join the queuing system which was put in place last term. Some parents and carers driving in may wish to park temporarily in St



John's Garden Centre or Tesco and walk their child up, if this is the case, please join the socially distanced one-way queue with other walkers. Please do not gather at the school entrance.

- There is a no face covering approach to the school day. Our students need to be able to use our faces to help with communication in the classroom and we have put in place measures to reduce the need in other areas around the school. The guidance was written with busy secondary schools in mind and we have reduced foot traffic in our busy corridors by a staggered start and a one-way system through school. Our only communal area is the hall where students can physically distance as they will only access lunch and assemblies in their phase bubble. If your child is being transported in by DCC Transport, please refer to their parent guidance. If your child is over 11, due to the nature of your child's needs, and the fact they are on dedicated transport, they will not be expected to wear a face covering – this is your choice. Their driver and escort may be wearing face coverings. If your child is over 11 and are going to wear a face covering, please can you ensure they bring a named clear plastic bag so they can put it in this in their bag during the school day.
- Any visitors to the school will be asked to wear face coverings as they move through the school as they are not part of our daily bubbles.
- There is an expectation of the school community adhering and carrying out increased hygienic routines; hand washing and respiratory practices case before the summer. There is hand sanitiser and we have installed additional wash stations both in and out of school and added additional bins.
- **Students must wear their Lampard PE kit in on their PE day** so we do not need to use the changing rooms. Your child's tutor will provide information on when your child has PE.
- We understand some of you are having problems obtaining your child's school jumper, whilst you obtain one your child may wear a suitable alternative (no logos).
- Your child can bring in a transitional object but this must be kept in their bag or tray and must go home with them daily to be wiped clean.
- Your child will have a peg for their bag and coat and we will provide each child with their own classroom equipment such as a pen, pencils etc
- Classrooms have been decluttered and classroom desks will face forward. All TEACH stations have a barrier at the end of their desk.
- Shared equipment will be within bubbles and regularly cleaned.
- There are enhanced cleaning regimes in place.
- All staff and students will be expected to socially distance throughout the day as much as they possibly can but the nature of our work and care means we may have to work in closer proximity. Our staff will manage this to the best of their ability.

Your child's tutor will attempt to contact you during today or tomorrow to talk through any questions you may have. We look forward to seeing your child on Monday.

Kindest regards

Sam Barham
Headteacher

