



Mrs S Barham
Headteacher
Lampard Community School
St John's Lane
Barnstaple
Devon, EX32 9DD

Patron: Peter Heaton-Jones

Telephone: 01271 345416

e-mail: admin@lampard.devon.sch.uk

www.lampard.devon.sch.uk

Dear Parent/Guardian

At Lampard Community School we use an application called 'Evidence for Learning (EFL)' to record your child's learning. We take photos and videos of your child's learning and progress towards their Personal Learning Goals. This evidence is then uploaded into their Learning Journal which we share with you at termly Personal Learning Goal Meetings and will also be used to form the end of year report.

The Evidence for Learning programme contains a parent portal on which parents/carers can upload photos, short videos and descriptions of their child's learning or progress towards the PLG targets from home. We have successfully trialled this part of the programme and saw some wonderful sharing of evidence in school, at home and in their community.

We would now like to invite all parents to sign up to the portal. Please sign up on the attached form. There is a help guide provided and there will be an opportunity to virtually meet to look at the portal and how it works. We will be sharing evidence regularly and also publishing the learning journeys and end of year reports via the portal. Please complete the form on the next page, once you have read our acceptable usage conditions below.

Any use of the parent portal will need to abide by the following acceptable usage conditions: -

Images uploaded to the parent portal from school

Photos uploaded by tutors from school may contain your child within a group of children.

Students who are not allowed to be included in photos at school will not be included in group photos

In line with our safeguarding policy, no images from school should be uploaded onto any social media

EFL Parent Portal accounts will be deactivated if school-based images are used on social media

When sharing home based photos and videos please consider: -

People/children in the photos/images, **must** have given their consent for the image to be shared with school

The image/video **must** be appropriate for school use i.e. clothing/language/consider who or what is in the background of the image.

If you have any questions, please do not hesitate to contact me.

Yours Faithfully,

Sophia Marquiss





Evidence for Learning Parent View Portal Access Request

Name of child:	
Class:	
Parent Name:	
Parent Email address:	
I agree to abide by the acceptable usage conditions	

Office Use Only

SIMS Check Efl Setup Login Emails Sent / Date _____



Evidence for Learning

Guide for Parents

Why we use Evidence for Learning?

Evidence for Learning is an online software tool and app which enables us to record and manage information related to the development and progress of your child.

As part of the information gathered our staff may include photos and videos of the learners engaged in appropriate activities.

The photo and video evidence along with other data recorded can help us to track and support the learner's progress against their personal learning goals, facilitating assessment and planning of appropriate teaching and support of our learners. It also provides a way for us to capture and celebrate their progress and achievements with you.

Why use the parent engagement tools?

The parent engagement tools give teachers and parents/carers the ability to work together in evidencing a child's progress

It allows us all to celebrate the child's achievements and progress at school, home and in the community.

What will I need to access the Parent Portal?

There is not currently a Parent App but . The Parent Portal is accessed through a secure web site, you will just need access to the internet. This can be through your phone, computer, tablet or iPad. Evidence for Learning works through a secure web-based parent website that works on PCs, Macs and mobile devices. You do not need any particular platform or device to access it, just access to the internet.



Guidance on submitting photos and videos

Conditions and considerations when using photos/videos

School Photos shared with Home

- Many school based photos will include your child in a group
- These photos will be sent to other parents
- Group photos from school will not include pupils who are not allowed to be photographed
- In line with our safeguarding policy no images from school should be uploaded onto any social media.
- Parent accounts will be de-activated if school based images are used on social media.
- A parental agreement form will need to be signed by parents/carers which adheres to the above conditions before the Parent Portal can be accessed

Home photos/videos share with school

- People/children in the photographs/videos **must** have given their consent for the image to be shared with school
- The image/video **must** be appropriate for school use i.e. clothing/language/consider who or what is in the background of the image.

What makes good evidence?

1. If an image is used, it needs to be clear what it is trying to show
2. Any descriptions which accompany the image needs to be factual and to the point
3. There needs to be a description of how much help or support was needed
4. There should be no judgement of competence, it is just proof that something happened

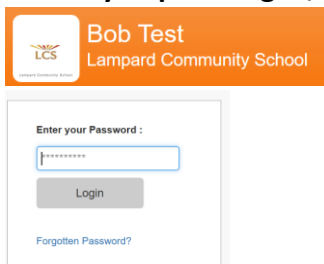
Getting Started-

Once you have signed and returned the EfL Parent Agreement form, you will receive two emails from 'the TeacherCloud'

- One will contain a link
- One will contain a temporary password

Setting up your account

- Make a note of your password, or even better , *Copy* it
- Follow the link from the email and when prompted *Paste* or insert your password.
- **Before you press log in, please favourite this page for future use.**



This should now take you to the home page
Navigating

At the top of the Home page there is an option [Change Password](#)
Click that and set your password

Exploring the Portal

[Home](#) [Activities](#) [Reports](#) [Journal](#) [Feedback](#) [Upload](#)

You should now be able to explore the content: -

Reports: Where you can access reports compiled by the teacher. This will include the termly report and may also include other focused reports.

Activities: We are not currently using this section but this is where we would upload tasks to complete at home.

Journal: This is where you will find the evidence which has been sent out by the teacher. This evidence will only be uploaded when there is something significant which the tutor would like to share.

Feedback: We are not currently using this feature but in the future you will be able to comment on what you have seen.

Upload: This is where you can submit your own evidence. You are able to upload photos, short video or descriptions of what you have seen at home. This is a great way to contribute to Personal Learning Goals.

By clicking the [Notifications](#) link you can select how often you are notified of new content. As started previously, tutors will only upload evidence when there is something significant which they would like to share with you.